

## BY - LAWS

### IPSC ASSOCIATION OF ALBERTA

#### 1. Membership

- 1.1 Any person of good character and repute with a demonstrable interest in the advancement of Practical Shooting may become a member upon payment of the membership fee. The amount of the membership fee of the society shall be determined, from time to time, by the members at a general meeting.
- 1.2 Any member wishing to withdraw from membership may do so upon a notice in writing to the Section Co-Ordinator, and shall be allowed to withdraw upon payment of all monies due, owing and payable to the society.
- 1.3 The Executive shall have the power to expel any member who does not abide by the by-laws of the society or who, in the opinion of the Executive, conducts themselves in such a fashion as to bring discredit upon the society or the sport of Practical Shooting or fails to act in the best interests of the society. The member may be reinstated upon a two-thirds vote of all members of the society in good standing.

#### 2. Officers

- 2.1 The Officers of the society shall be:
  - 1) Section Co-Ordinator
  - 2) Director North Zone
  - 3) Director North Central Zone
  - 4) Director South Central Zone
  - 5) Director South Zone

who will form the Executive of the society and serve without remuneration. They will appoint from amongst their own number, or from amongst the general membership of the society in good standing, a person or persons to fulfill the duties of Secretary and Treasurer.

- 2.2 The duties and responsibilities of the officers of the society, and other officials appointed by them, shall be as follows:

##### Section Co-Ordinator

The Section Co-Ordinator shall preside at all meetings of the society and the Executive; enforce the by-laws of the society and supervise all operations of the society in such a way that all members of the society receive fair and equitable treatment while ensuring that the members adhere to the principles of Practical Shooting. The Section Co-Ordinator shall ensure that information received from the Canadian and International offices of the International Practical Shooting Confederation is distributed to the members.

##### Directors

The Directors shall attend all meetings regarding the operation of the society; represent the members in their respective zones in such a way as to ensure fair and equitable treatment for all of those members and shall ensure that information from the society is distributed to the members in their respective zones.

##### Secretary

The Secretary shall keep a record of all proceedings of the society including a recording of minutes of all meetings and a correct roll of members in good standing from time to time. He shall have custody of all records and writings of the society except such accounting and financial records as are maintained by the Treasurer.

Treasurer

The Treasurer shall keep the financial accounts of the society; ensure all monies due, owing and payable to the society are collected; deposit in the authorized bank accounts all monies received by the society and pay all bills incurred by the society that are approved by the Executive for payment. He shall keep correct accounts of the finances of the society and shall be prepared to give a statement of such at any meeting of the society or the Executive when called upon to do so. He shall prepare a proper annual statement to be presented at each Annual Meeting of the society. He shall be liable to account for the funds of the society whenever so required by the Executive. The Section Co-Ordinator and one Zone Director shall be the signatories for the society.

2.3 The Executive of the society shall be elected as follows:

The Section Co-Ordinator shall be elected from the membership at large by way of nomination and a majority vote of the membership at large. The term of office shall be two (2) years. No person may run or be elected as section coordinator for more then two consecutive terms.

The Directors shall be elected by the membership of their respective zones by way of nomination and majority vote of the members in their respective zones. The term of office shall be two (2) years. The Directors for the South Zone and the North Central Zone shall be elected in even number years. The Directors for the South Central Zone and the North Zone shall be elected in odd number years.

2.4 The geographical boundaries of the four (4) zones, cumulatively constituting the physical area of the society, shall be set by the Executive and may, from time to time, be altered by a majority vote of the Executive.

2.5 The Executive shall have the following voting structure:

The Section Co-Ordinator shall have one (1) vote only and shall be entitled to cast a vote only in the case of a tie vote of the Directors.

The Directors will have a weighted voting system in direct relationship to the zone’s membership in good standing from time to time as follows:

<u>Zone Membership</u>	<u>Vote Weight</u>
10 - 20	1
21 - 40	2
41 - 80	3
81 - 160	4

2.6 The Section Co-Ordinator may be removed at an extraordinary meeting of the members at large by way of a majority vote of such members present.

The Directors may be removed by a majority vote of the Executive or by way of a majority vote of the members of their respective zones at an extraordinary meeting of zone members.

**3. Auditing**

3.1 The books, accounts and records of the Treasurer shall be audited at least once each year by a duly qualified accountant or by two members of the society elected for that purpose at the Annual Meeting. A complete and proper statement of the standing of the books shall be submitted by such auditor at the Annual Meeting of the society. The fiscal year of the society shall end on the 31<sup>st</sup> day of December in each year.

3.2 The books and records of the society may be inspected by any member of the society at the Annual

Meeting or at any time upon giving reasonable notice and arranging a time and place satisfactory to the Treasurer for such inspection. Every Officer of the society shall at all times have access to such books and records.

**4. Meetings**

- 4.1 The society shall hold an Annual Meeting on or before November 30<sup>th</sup> in each year, of which meeting due notice will be given to all members.
- 4.2 Meetings of the society may be called at any time by the Secretary upon the instructions of the Section Co-Ordinator or Executive upon not less than fourteen (14) days notice in writing forwarded to the last known address of each member in good standing. An extraordinary meeting shall be called by the Section Co-Ordinator or Secretary upon receipt by him of a petition signed by one-third of the members in good standing, setting forth the reasons for calling such a meeting. Such meeting shall be called upon not less than fourteen (14) days notice in writing forwarded to the last known address of each member in good standing.
- 4.3 Twenty (20%) percent of the members in good standing from time to time shall constitute a quorum at any meeting.

**5. Voting**

- 5.1 Any member who has not withdrawn from membership nor been suspended or expelled from membership as herein provided shall have the right to vote at any meeting of the society. Such votes must be cast in person and not by proxy or otherwise.

**6. Remuneration**

- 6.1 Unless authorized at any meeting, after having given notice of his intention to seek such authority, no Officer or member of the society shall receive any remuneration for his services provided to or for the benefit of the society.

**7. Borrowing Powers**

- 7.1 For the purpose of carrying out its objects, the society may raise or borrow funds or secure the payment of money in such manner as it thinks fit, and in particular by the issue of security agreements or other indentures of a similar nature, but this power shall be exercised only under the authority of the society, and in no case shall security agreements or other indentures of a similar nature be issued or entered into without the sanction of a special resolution of the society.

**8. By-Laws**

- 8.1 These by-laws may be rescinded, altered or added to by a Special Resolution of the society

DATED AT \_\_\_\_\_ in the Province of Alberta this \_\_\_\_\_ day of \_\_\_\_\_, A.D. 20\_\_\_\_\_.

\_\_\_\_\_  
Section Co-Ordinator      Address      Occupation